IEEE Meeting Minutes

3rd Officer Meeting

8:00 P.M. – 10:00 P.M.

Attendance: Tony, Connor, James, Carolyn, Robin, Nicholas, Daniel, Emily Stryker, Jun Won Oh, Kiran, Matthew Killeen, Godswill, Matthew Cheung (every officer in the voice channel by 8:07)

Non-officers: Luna Dagci (8:53), Sheng hao Dong (8:54), brandon Tiev (9:43)

Missing: Allanah Matthews, Joshua Cho

October/Early November Retrospective

* 14 meetings total!
* We have a decline in attendance in workshops
  + Why?
    - Tony’s android workshop was too scary (too long and hard to set up)
    - Joshua’s meeting was on zoom
    - People might just not have as much time since it’s towards the end of the semester
    - Matthew K: people aren’t confident… maybe we should help them brush up on their skills in some of these workshops rather than teach advanced skills like android programming
    - Coding interview nights
      * Maybe one-on-one setting would help people be less scared, so then they don’t get stuck on a question for 30 minutes
      * Perhaps all e-board members could sit in helper voice channels
    - Matthew K: maybe we should host code alongs for certain algorithms or data structures to help brush up
* RPI Hack discussion
  + IEEE should pull up a bit more
  + We should advertise it more in workshops, namely Friday personal project nights
  + We should be a bit timelier when it comes to advertisement (notify at least a couple of weeks in advance)
* Great job to Jun Won Oh, Tony, Matthew Cheung and Matthew Killeen for creating advertisement materials and sending emails! Pat yourselves on the back 🥰
* Thank you, James, Robin, Tony, Carolyn, and Joshua, for hosting workshops!
* We are officially getting an appropriations budget!
* Thank you to everyone who contributed to adding emotes to the Discord server!
* What could we do better?
  + Advertising
    - Social media and timely emails
  + Wtf daphne? 😤 why you no send email
    - Matthew k, go ask why
  + Getting club members involved
    - Members are not participating in the IEEE server as much as James would like, likely because of Dan’s CS server 👿
  + Codifying the JBoard, DBoard duties
  + Carolyn: I’m concerned people aren’t following along. How do we make sure people understand and how can we tell when they drop off?
    - James’ idea: we have people who want to follow along share their screens so that e board members can intervene
    - Matthew K: we should overestimate the skill gap between beginners/entry-level coders and advanced coders
      * James: agrees, one reason is because there are a lot of people at ualbany who do the bare minimum
      * We hope that the IEEE inspires members to do more
      * Instead of saying “I’m in over my head” say “I didn’t understand but I want to learn more”
      * How can we make workshops more accessible to beginners?

November Plans

* Who wants to fill in the last workshop slot?
  + Connor claimed it but topic is up in the air
* Coding practice nights and side project development nights
  + James is offering to offboard the responsibility of hosting these workshops to JBoard and DBoard members since hosting big kid workshops is scary 👉👈
  + Matthew Killeen is interested in hosting the coding night
  + Connor Walsh also volunteered
* Fixing our week points
  + Getting JBoard and DBoard involved
    - In some cases, there hasn’t been very good J- and D-Board attendance
    - Presenting, James’ Technical Leadership Pathway Initiative (TLPI):
      * 40% attendance minimum
      * Self-pathway plan
        + J- and D-Board members must submit a list of personal, professional, academic goals due by December 1st
      * Training plan
        + EBoard members will create training plans—due on December 1st—for their J-Board counterpart
* Formalizing advertising
  + Social media directors, communication director and chair and any other officers interested need to schedule a meeting to create a formal pipeline

Administrative Matters

* Appropriations request
  + The appropriations committee approved our request, but we need to explain to the student association on Wednesday 11/11/20 why we need the money for these Arduinos
  + There will likely be quite a few of us pulling up 🚛
* The Tone Zone
  + Our next student association deadline: 11/20 the registration and faculty advisor form deadline
* Treasurer’s exam
  + Joshua and James will likely take the exam over winter break (that’s allowed)
* War on SA
  + Daniel Brown completed the cursory reconnaissance, but the never-ending investigation is still ongoing
  + James’ proposal: an IEEE war committee. Who’s in?
    - Matthew Cheung
  + Matthew K: wtf is this war
    - Daniel brown: does not believe there is bias against us, but believes there is bias in the senators towards their own organization
    - James is salty that STEM clubs are severely underfunded compared to other clubs
      * Exhibit a: the fashion club
  + “we’re oppressed”
  + Daniel brown is interested in numbers and graphs and statistics 📈
  + “STEM is dying here at UAlbany!”
    - True
  + Daniel is doing a very good job
* Winter break plans
  + Robin’s personal project plan
    - AGILE
    - Research during winter break, execution during spring semester
    - People in groups need to be responsible for group meeting attendance
    - People’s inputs (big project, meeting, regiment):
      * Nicholas
        + Big project
      * Carolyn
        + Concerned about burn out, doesn’t want attendance to be mandatory
      * Connor
        + Not against hosting workshops over winter break
      * Daniel
        + Maybe we could have a compromise, like a big workshop in the middle of the month
      * Emily
        + Down for big projects
      * Godswill
        + Big project supporter
      * Jun won oh
        + Agrees that winter break meetings would be dope and is a proponent for big project
      * Kiran
        + Piggybacking on big projects and winter meetings
      * Luna
        + Doesn’t have anything in mind but wants to get more involved with AI
      * Brandon Tiev
        + Thinks a collaborative project would be cool
      * Matthew Cheung
        + Team big project
        + Worried that the scope would be difficult for someone new
        + Concerned about group projects because people can half-ass them roight quick
      * Matthew Killeen
        + Big project squad, is against mandatory meetings
        + Innovation and creativity shouldn’t be a chore. Mandatory is an icky label
      * Robin
      * Sheng hao Dong
        + Much wow
      * Tony
        + Thinks constraining it to winter break is better
        + Thinks having end of winter break be a deadline
        + Carolyn: participants should have SOMETHING to show
        + Matthew K: but people should feel free to continue into spring
  + Should we stick to any regiment?
  + Attendance won’t count over winter break
    - Attendance will count TOWARDS the minimum attendance but not against
  + No meetings over Thanksgiving break and finals
  + End of semester party/wrap up
    - Among us
    - Pizza party
    - December 8th (the day after finals)

Social Media/Communications Director Discussion

Attendance: Tony, James, Brandon, Connor, Godswill, Jun Won Oh, Matthew Cheung, Matthew Killeen

10:00 P.M. – 10:03 P.M.

11/18 @ 8:00 P.M. is the meeting time